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DD/A Registry
82-0051/45
DDA Subject

19 November 1982

DD/A REGISTRY
FILE: 100-15

MEMORANDUM FOR: Director of Central Intelligence

VIA: Deputy Director of Central Intelligence

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: Weekly Report for Period Ending 19 November 1982

1. Progress reports on tasks assigned by DCI/DDCI:

None.

2. Items/events of major interest:

a. The upgrading of interview rooms in the main reception area of the Headquarters building was completed on 8 November. The project consisted of lowering ceilings and lights, painting walls and ceilings, and refurnishing with brighter colored chairs.

b. In order to update surveys of the Headquarters compound and satellite locations, the Printing and Photography Division (P&PD), Office of Logistics, arranged for the Air Force to take aerial photography of the areas from a helicopter on 9 November. The Air Force provided the service at no charge, and P&PD developed the film (both still and motion picture).

c. Work is underway to repair the concrete around the entrance to the Headquarters building; it is anticipated that the project will be completed in approximately four weeks.

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25X1

i. During the past week, students in the Defense Industries Course have visited McDonnell Douglas and the J. F. Kennedy Space Center in Florida; the Lockheed Aircraft plant in Marietta, Georgia; and the Aberdeen Proving Grounds in Maryland.

25X1

3. Significant activities anticipated during the coming week:

a. The Deputy Director for Administration will be addressing the Advanced Intelligence Seminar on 22 November. There are 25X1
25 students from the three directorates and the Office of the DCI enrolled in the course (O/DCI - 1; DDI - 6; DDA - 6; and DDS&T - 12).

b. Representatives from the McLean Fire Department will be visiting the Headquarters building on 20 November, and 11 and 18 December to familiarize themselves with the high hazard areas in the building.

25X1

Harry E. Fitzwater

EO/DDA cn 19 November 1982 25X1

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